

POSEY COUNTY  
CONTRACT FOR  
REAL ESTATE  
TECHNICAL SUPPORT SERVICES

## AGREEMENT

This Agreement, made this 17th of December, 2001 by and between the Posey County Commissioners representing the Posey County Assessor, hereinafter referred to as the ASSESSOR and the APPRAISAL RESEARCH CORPORATION, 101 East Sandusky Street, Findlay, Ohio (a corporation licensed to conduct business in the State of Indiana), hereinafter referred to as ARC,

WHEREAS, the Assessor may, from time to time, require the services of a qualified and expert certified Indiana Level II Assessor/Appraiser experienced in the establishing of land values to assist in developing land values for Posey County to use in the 2002 reassessment, and

WHEREAS, the Assessor may, from time to time, require the services of a qualified and expert certified Indiana Level II Assessor/ Appraiser experienced in market value procedures and valuation to assist Property Tax Assessment Board of Appeals (PTABOA) with activities including, but not limited to, field inspection, procedural evaluation, technical support, hearing structure and coordination, and

WHEREAS, the Assessor may, from time to time, require the services of a qualified and expert appraiser to personally inspect property in litigation, make an independent written appraisal and appear as an expert witness before the PTABOA or Tax Court, and

WHEREAS, the Assessor may, from time to time, require the services of a qualified and expert appraiser for Statistical Analysis and Reporting activities including, but not limited to, reading, analyzing, interpreting and evaluating the before and after picture of a project, and

WHEREAS, the Assessor may, from time to time, require the services of a qualified appraiser for equalizing property located within the county including, but not limited to developing neighborhood factors, co-efficient of dispersion, mean, median and other reports as deemed necessary by the State Board of Tax Commissioners, and

WHEREAS, the Assessor may, from time to time, require the services of a qualified appraisal-related Public Relations Specialist to prepare and supply Press Releases, Brochures, Tape/Slide Presentations, Attend Meetings and Provide any other PR materials, and

WHEREAS, the Assessor may, from time to time, require the services of a qualified and expert appraiser to answer questions and/or generally consult by telephone on matters of appraisal, and



WHEREAS, the Assessor may, from time to time, require the services of a qualified and expert appraiser to assist in the exemption valuation process, and

WHEREAS, ARC is authorized by the State of Indiana to conduct such activities within the State,

NOW, THEREFORE, be it agreed as follows:

1. The Assessor desires and requires that ARC make available, upon request, the services as listed above.
2. The Assessor will, except in the case of telephone consultation, give ARC a minimum of thirty (30) days to respond to and/or complete an assigned task.
3. The Assessor will not divulge to any person or entity, other than those employed in the Assessor's office, any System or Operating Procedure, or any material or information that is noted as proprietary.

1. FEES

- 1.1 As compensation for making these services available, the Assessor shall pay ARC on a per hour basis, as noted on the attached Exhibit A, for a total amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00) per year.

2. BILLING

- 2.1 ARC shall bill the Assessor for the services rendered at the end of each month in which they are rendered.

3. NON-DISCRIMINATION

- 3.1 There shall be no discrimination against any employee who is employed in the performance of the services specified by this Agreement because of race, religion, color, sex (meaning gender), or national origin.

4. INSURANCE AND WORKER'S COMPENSATION

- 4.1 ARC shall carry Public Liability and Worker's Compensation Insurance.

## 5. GENERAL PROVISIONS

- 5.1 The appraisal services set forth in this agreement, shall begin November 1, 2001. These services shall continue until either party of termination of said services gives written notice. Such notice shall be given thirty (30) days before termination is implemented.
- 5.2 Employees of the Contractor assigned to the project shall first be approved by the Assessor.
- 5.3 There shall be no departure from the terms of the contract or no change or alteration of the contract without the written approval of the both parties.
- 5.4 The progress of the services shall be reported during the course of the project from time to time as requested by the Assessor.
- 5.5 There shall be no subcontracting of all or any part of the services provided under this contract without the written consent of the Assessor being obtained prior to the execution of the subcontract.
- 5.6 All employees of the contractor engaged in fieldwork shall be provided with a proper identification card by ARC.

IN WITNESS WHEREOF, Assessor and ARC have caused this Agreement to be executed effective as of the day and year first above written.

POSEY COUNTY, INDIANA

John K. Sherry  
Commissioner

Date: 12/17/01

Robert G. Seig  
Commissioner

Date: 12-17-01

Martin R. Redman  
Commissioner

Date: 12/17/01

ATTEST

Rita J. Sherry  
Posey County Assessor

Date: 12-18-01

APPRAISAL RESEARCH CORPORATION

Virginia R. Whipple  
Virginia R. Whipple AAS  
Regional Manager



## EXHIBIT A

### STATEMENT OF FEES APPRAISAL RESEARCH CORPORATION October 1, 2001

I. Senior Designated Appraiser	\$75.00 per hour
II. Designated Appraiser	\$62.50 per hour
III. Senior Level II Assessor	\$50.00 per hour
IV. Level II Assessor	\$37.50 per hour
V. Computer Analyst	\$50.00 per hour
VI. Real Estate Information Specialist	\$37.50 per hour
VII. Clerical Support Personnel	\$10.50 per hour